

Agency Activity Inventory
by Agency
Appropriation Period: FY 2008-09

Agency: P32 - Department of Commerce

Functional Group: Economic
Development &
Natural Resources

1291 Business Development - Project Management

Code Section: Title 13 -1-10 Project Management consists of front line consultants working with companies on investment decisions. This program is responsible for determining the parameters of a project, pulling together the appropriate resources at the state level - across agencies - and coordinating local government assistance for a site. This program also serves as consultants to the company throughout the site decision process and must also work closely with the local representative to develop a comprehensive package to enable the client to select a South Carolina location for investment and job creation.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for resources and infrastructure for a more skilled and prepared workforce.

FY 2008-09

Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$2,714,150	\$2,714,150	\$0	\$0	\$0	\$0	23.00

Other Fund - Subfund No & Title:

Budgetary Program No.: IA, IIA, IIB

Expected Results:

To win at least 164 projects to South Carolina. To create 16,000 new jobs in South Carolina. To create \$4.78 billion new investment in South Carolina.

Outcome Measures:

* Total Capital Investment in South Carolina - Goal was \$3.45 billion - ACTUAL was \$4.74 billion. * Total Job Creation in South Carolina - Goal was 17,200 - ACTUAL was 18,381 * Total Overall Wins and Individual Sales Force Wins - Goal was 189 wins - ACTUAL was 212 wins.

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1292 Marketing and Communications

Code Section: Title 13 -1-10 Marketing and Communications department is responsible for the development of marketing strategies utilizing the state brand, in identified clusters and throughout all divisions. This program works closely with the Secretary and all divisions in the development of a strategic marketing plan. This department also works closely with the Governor's Office coordinating and scheduling all projects and activities pertinent to Commerce. To provide marketing and

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communications support to all divisions within the agency by reviewing all publications and communications to ensure the Commerce brand is protected and utilized at all times.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for a reasonable and safe business regulatory environment.

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Total	General Funds	Federal Funds	Health / Non-Recurring	CRF	Other Funds	FTEs
\$1,900,379	\$1,900,379	\$0	\$0	\$0	\$0	6.00

Other Fund - Subfund No & Title:

Budgetary Program No.: IID

Expected Results:

To develop a marketing and communications plan with division-specific activities that are in line with goals of the agency. To work with media on press events, announcements and op-eds as necessary.

Outcome Measures:

* 210 press releases promoting new investment, job creation and other accomplishments related to Commerce activities. * Ran editorials in eight publications throughout the state. * Hosted a trade and investment forum to sign the first ever MOU between the Chinese government and the state of South Carolina. * Promoted new investments through several groundbreaking and announcement ceremonies, i.e., BMW, Cytec, Dupont. * Placed several advertisements throughout the state and nation in key periodicals for brand awareness and to target industries and site consultants. * Launched a new Agency web site, a Workforce web site - which includes Labor Market Information, WorkReady SC, WorkKeys, and Virtual One Stop for dislocated and underemployed workers. Additionally, Commerce launched new web sites for the agency's four foreign offices. * Created and disseminated a showcase book that comprehensively sells the state's strengths.

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1293 Business Development - Foreign Offices

Code Section: Title 13 -1-10 Foreign Office programs are responsible for the development of international prospects looking for a North American presence and support the work of the project managers. This program also works with Marketing and Research to develop strategies for marketing to the international community.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for resources and infrastructure for a more skilled and prepared workforce.

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Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$900,000	\$900,000	\$0	\$0	\$0	\$0	0.00

Other Fund - Subfund No & Title:

Budgetary Program No.: IIA

Expected Results:

To participate in overseas missions and industry targeted trips. To develop leads for project managers. To assist project managers in working with prospects.

Outcome Measures:

*Number leads generated from foreign countries = 71. *Number of total wins from foreign countries = 54.

*Number of jobs created and \$\$s invested in the State from foreign countries = \$2.43 Billion and 4,172 jobs.

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1294 Business Solutions - International Trade

Code Section: Title 13 -1-10 International Trade leads South Carolina companies in identifying international markets and buyers for their products and services, primarily through inbound and outbound trade missions, international allies and other trade lead sources. International Trade also provides hands-on support, guidance and market research to South Carolina companies as they move through the process of expanding sales globally. Facilitate the growth of South Carolina's overall economy through business development and expansion, a direct result of the income and wealth-generating capacities of increased export sales.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for a reasonable and safe business regulatory environment.

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Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$514,156	\$494,156	\$0	\$0	\$0	\$20,000	4.00

Other Fund - Subfund No & Title:

3223 - Export Trade Show Revenue

Budgetary Program No.: IIB

Expected Results:

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To create opportunities that directly enable South Carolina companies to make direct sales abroad, thereby growing the state's economy, jobs, income levels and creating more healthy strong companies with sales diversification in various international markets. Build governmental and business relationships between South Carolina and other countries so as to create networking opportunities for benefiting South Carolina companies. Raise the knowledge level of South Carolina companies to the benefits of expanding into the global marketplace. Maintain active trade mission calendar which will service export development, business recruitment and government leader exchange.

Outcome Measures:

* Led the Southeast in export growth with \$16.5 Billion in goods sold to 198 countries. * Exports from South Carolina grew 21.6 percent from 2006 to 2007. * Exports reported by SCDOC client companies totaled nearly \$20 million. * Hosted several inbound trade delegations and foreign leaders. * Organized five outbound trade missions. \$2.5 million in exports reported by companies who participated these trade missions. * Renewed MOU with the government of Queensland, Australia.

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1295 Business Solutions - Small Business

Code Section: Title 13 -1-10 Small Business packages and delivers best practices guide for an Existing Business Program for local communities and counties. Handle all incoming inquiries related to small business. Provide small business and entrepreneurial support. Hold Ambassador for Economic Development Ceremony, SC Industry Appreciation Week and participate in Salute to Small Business.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for a more unified and focused effort in the marketing of our State's assets.

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Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$471,648	\$471,648	\$0	\$0	\$0	\$0	5.00

Other Fund - Subfund No & Title:

Budgetary Program No.: IIB

Expected Results:

Local economic development office service to existing business is enhanced. Coordination between allies is more focused on existing business. Match start or existing businesses to the resources that will take them to the next step in their business growth. Produce a Small Business Resource Guide. Support minority and women owned business efforts. To gain good will and strong ally support through special events. Expedited economic recovery following a state disaster, specifically by including private sector input.

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Outcome Measures:

*Number of Existing Industry customer's served - 20. *Number of Small business inquiries addressed - 616; 96% quality customer service rating. *Number of women and minority requests served - 296. *New Small Business Resource Guide updated May 2008. Placed on the web and available on CD. *Number of participants in special events (Industry Appreciation Week, Incubator Conference, Salute to Small Business) - 3,000. Number of news article covering events - 100. Launched Emergency Support Function (ESF) 24 - Business and Industry; five major corporate partners signed on for disaster recovery.

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1296 Business Solutions - Film

Code Section: Title 13 -1-10, 1-30-25 The Film Commission develops and markets South Carolina's resources to film makers and industry investors with the goal to develop new sources of revenue for our state, create high quality jobs and develop a new industry cluster for South Carolina.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for a reasonable and safe business regulatory environment.

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Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$606,935	\$596,935	\$0	\$0	\$0	\$10,000	6.00

Other Fund - Subfund No & Title:

3035 - Film Ads Revenue

Budgetary Program No.: IIB

Expected Results:

To promote an environment to grow a low-polluting industry to create 1,000 jobs annually with an average wage of \$20/hour and generate new revenue to South Carolina of \$20 million annually. To promote South Carolina as a tourism destination as films are produced here and are seen around the world.

Outcome Measures:

Film moved to PRT effective 1 July 2008 in accordance with Act # 359.

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1297 Business Solutions - Recycling

Code Section: 13-1-380 The Recycling program manages the governor appointed Recycling Market Development Advisory Council (RMDAC). Recycling also to create new markets for emerging materials, sustaining existing markets and supporting pro-recycling policy. Provides assistance to new and existing recycling businesses and help South Carolina industry save money by implementing or enhancing internal recycling programs. Promotes sustainable business development to Commerce leaders and industry stakeholders to foster further economic expansion among environmental and sustainable industries.

Statewide Result Area: Improve the quality of South Carolina's natural resources

Strategy: Provide for the protection of outcome-driven policies / incentives / programs aimed at ecological sustainability.

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Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$299,924	\$0	\$0	\$0	\$0	\$299,924	2.00

Other Fund - Subfund No & Title:

3526 - Grants from Other State Agencies

Budgetary Program No.: IIB

Expected Results:

To promote an environment to grow and add more recycling businesses. To encourage companies to recycle which will save companies money.

Outcome Measures:

* Responded to 190 businesses looking to recycle. * Visited 9 companies to provide recycling development opportunities. * Made 4 presentations. * Generated 22 prospect leads to identify new recycling industries. * Conducted 6 RMDAC and 3 Recycling Cluster meetings.

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1298 Community and Rural Development

Code Section: Title 13 -1-10 Community and Rural Development helps communities by strengthening and continuing to improve the leadership capacity and education of local community leaders. Assisting local communities to enhance their competitiveness through the development of infrastructure, industrial parks, and speculative buildings. Work with Community leaders to begin structured processes for the revitalization of downtown business districts and support the Rural Crossroads Workforce Achievement program in order to enhance workforce skills and prepare individuals for job opportunities.

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Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for a more unified and focused effort in the marketing of our State's assets.

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Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$1,200,233	\$343,498	\$0	\$0	\$0	\$856,735	8.84

Other Fund - Subfund No & Title:

3048 - Rural Infrastructure Funds

Budgetary Program No.: IIB, IIC

Expected Results:

To revise and update the curriculum for the South Carolina Economic Developer's School. To ensure the graduation of 60 community leaders from SCEDS annually. Build performance capacity and collaboration skills by hosting the Governor's Rural Summit. Assist in the development of new and upgraded infrastructure in 10 communities. Complete necessary procedures to certify 16 sites through Level 4 of the certification requirements. Develop a downtown revitalization "super fund" to restore/improve the economic vitality of 3 rural communities. Initiate the process of downtown revitalization in 10 communities and begin the process of revitalization in 2 communities. Ensure graduation of 300 people in the Rural Crossroads Workforce Achievement Program.

Outcome Measures:

*Number of graduates from SCEDS= 60 *Number of attendees to Governor's Rural Summit = 289 (4.63 rating)
 *Number of water and sewer expansion projects = 3 (\$1,010,000) *Number of new and upgraded roads = 2 (\$1,300,000)
 *Number of sites certified = 62 * Number of towns starting revitalization process = 2 *Number of graduates from the Rural Crossroads program = 1,580 for a total of 2,800 and 765 GED's completed

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1299 Community Development Corporation

Code Section: 34-43-10 Certify community development corporations to ensure their ability to provide SC tax credits to contributors participating in their individual community projects. Coordinate all of the above with the Department of Revenue.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for a more unified and focused effort in the marketing of our State's assets.

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Total	General Funds	Federal Funds	Health / Non-Recurring	CRF	Other Funds	FTEs
\$2,500	\$0	\$0	\$0	\$0	\$2,500	1.00

Other Fund - Subfund No & Title:

3035 - Community Development Fees

Budgetary Program No.: IIC**Expected Results:**

Establish guidelines and criteria for certification. Develop application for certification and renewal. Create a line of communication between SCDOC and the Department of Revenue to track use of tax credits as well as verification process for which CDC's have been certified.

Outcome Measures:

*Completed guidelines and criteria for certification *Number CDC's certified = 5 *Value of tax credits issues = \$43,594 *Number of CDC grant awards = 4 projects totaling \$386,600

No funding in Appropriations Act

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1300 Grants and Incentives - Highway Set Aside

Code Section: Title 13 -1-1710, 12-28-2910 Highway Set Aside program is a part of the Coordinating Council for Economic Development. This program is funded annually with a combination of gas tax and utility tax. The funds are granted to counties and municipalities for specific economic development projects that are creating new jobs in South Carolina for water and sewer infrastructure projects, road and site preparation projects, fiber optic cable, road or rail construction, land acquisition, and/or relocation of new employees for technology intensive and research and development facilities.

Statewide Result Area: Improve the conditions for economic growth**Strategy:** Provide for resources and infrastructure for a more skilled and prepared workforce.**FY 2008-09**

Total	General Funds	Federal Funds	Health / Non-Recurring	CRF	Other Funds	FTEs
\$20,000,817	\$0	\$0	\$0	\$0	\$20,000,817	7.16

Other Fund - Subfund No & Title:

4118 \$20,000,000 Set Aside Revenues

Budgetary Program No.: IC, IIE1**Expected Results:**

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To create at least 1000 new jobs and capital investment in South Carolina with the disbursement of funds to economic development projects.

Outcome Measures:

*Number of jobs created= 1,200 *Number of projects awarded = 20 *\$\$ of capital investment \$1.5 billion

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1301 Grants and Incentives - Enterprise Zone

Code Section: Title 13 -1-1710, 12-1-10 The Enterprise Zone program is a part of the Coordinating Council for Economic Development. This program provides companies with a rebate of a portion of the new employees' state personal withholding taxes. Funds can be used to reimburse the company for capital expenditures associated with the project such as purchase of real property and improvements to the same property.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for resources and infrastructure for a more skilled and prepared workforce.

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Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$269,729	\$0	\$0	\$0	\$0	\$269,729	3.00

Other Fund - Subfund No & Title:

3213 - Enterprise Zone Fees

Budgetary Program No.: IIE1

Expected Results:

To ensure compliance with the company's agreement. To reduce the number of new companies in the program by 25%.

Outcome Measures:

*New companies in the program = 60 *Companies in compliance with their agreement =100% (92 were removed for being out of compliance)

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1302 Grants and Incentives - Tourism Infrastructure Fund

Code Section: Title 13 -1-1710, 12-21-6510 The Tourism Infrastructure Fund is a Coordinating Council grant program. The amount of funds available for grants is 25% of the amount of admissions tax deposited by qualified tourism-related projects. Projects are qualified by the DOR and units of local government within five miles of the qualified project are eligible to apply to the CCED for infrastructure improvements necessary to serve the project.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for resources and infrastructure for a more skilled and prepared workforce.

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Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$1,200,000	\$0	\$0	\$0	\$0	\$1,200,000	0.00

Other Fund - Subfund No & Title:

3195 - Admissions Tax

Budgetary Program No.: IIE1

Expected Results:

*Encourage tourism-related investment by providing needed infrastructure **Indirect outcome - infrastructure is public and serves the citizens in the area. Ensure compliance with grant requirements. All funds are dispersed in a timely fashion.

Outcome Measures:

* 100% of grants are in compliance with program requirements. * Grantees that are not actively participating were notified, assisted with the draw process and drew funds within 30 days of notification

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1303 Grants and Incentives - Rural Infrastructure Fund

Code Section: Title 13 -171-10, 12-10-85 Rural Infrastructure program is a part of the Coordinating Council for Economic Development. RIF funds are used to invest in economic development, community development and "product" development. This year we plan on investing \$4 million in community development and \$4 million in product development. Product development is defined as improving infrastructure and industrial sites in order to improve the readiness of the state's rural areas.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for a more unified and focused effort in the marketing of our State's assets.

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Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$7,584,476	\$0	\$0	\$0	\$0	\$7,584,476	0.00

Other Fund - Subfund No & Title:

3048 - Rural Infrastructure Funds

Budgetary Program No.: IIE1

Expected Results:

To create 1,500 new jobs with the disbursement of RIF funds. To seek 100% compliance with program guidelines. To ensure a portion of the RIF funds go towards economic development projects.

Outcome Measures:

*Grants worth \$4 million were applied to economic development projects. *Number of jobs created = 1,000

*Number of projects awarded = 12 *\$\$ of capital investment = \$300m *Projects in compliance with guidelines = 100% *\$\$s invested in product development and community development =\$10m

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1304 Grants and Incentives - CDBG

Code Section: Title 13 -1-10 We manage two federally funded, community and economic development grant programs with annual allocations of approximately \$27.8 million for the Community Development Block Grant Program and \$2 million Appalachian Regional Commission program Management activities include conducting program planning, providing technical assistance, awarding grants, monitoring program activities compliance with federal requirements, collecting and reporting performance data and ensuring accountability to the federal Department of Housing and Urban Development and Appalachian Regional Commission.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for a more unified and focused effort in the marketing of our State's assets.

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Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$31,896,304	\$500,000	\$30,396,304	\$0	\$0	\$1,000,000	13.00

Other Fund - Subfund No & Title:

3035 - Program Income from CDBG Program

Budgetary Program No.: IIE2

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Expected Results:

Grants are awarded to units of local government within non-metropolitan, rural areas for activities that primarily benefit low and moderate income (LMI) people by providing economic opportunities, decent, safe and affordable housing, and a suitable living environment including the provision of basic infrastructure, public facilities and services. Create a revenue source, resulting in job creation, from motion picture and related resources to the State of South Carolina. To create opportunities for SC businesses to earn money from this activity.

Outcome Measures:

Providing Economic Opportunities: Creating access to 499 new jobs, 85% for LMI workers, by 4 businesses through infrastructure improvements or other forms of assistance. Improving economic competitiveness and workforce quality in 7 counties which did not previously have a technical college through development of new Quick Jobs Centers and skills upgrade for 1,548 persons. Assistance to 1 community to help develop technology infrastructure. Providing Safe, Decent and Affordable Housing: Development of 18 new affordable single family homes in in-town locations in 4 communities and continued development of affordable in-town rental housing in one community, allowing 25 LMI families to purchase or rent a decent home. Infrastructure development to support 10 additional affordable homes and preservation of 11 existing in-town affordable homes in two communities. Connection of 320 LMI family homes to public water and sewer. Providing a Suitable Living Environment: New public infrastructure in 4 predominantly LMI communities to provide fire protection, accommodate residential and business growth, alleviate health and safety issues and benefit 1,025 residents. Upgrading of deteriorated and/or inadequate public infrastructure in 9 LMI communities to eliminate impediments to economic development and improve quality of life for 14,655 residents. Assistance for infrastructure, community facilities, neighborhood revitalization or regional planning to sustain suitable living environments and assist 44 communities throughout the state.

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1305 Aeronautics - Flight Operations

Code Section: 13-1-1110 and Title 55 The Flight Operations program provides professional, convenient, cost effective and safe air transportation for the Governor's Office, Constitutional members, state agencies and educational institutions on a first come first serve basis. This program also provides high quality, cost effective maintenance for Aeronautics aircraft and other agencies aircraft.

Statewide Result Area: Strengthen central state government and other governmental services

Strategy: Provide effective and efficient central state Administrative support.

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Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$860,645	\$410,645	\$0	\$0	\$0	\$450,000	6.00

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Other Fund - Subfund No & Title:

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3035 - Sale of Svcs & Gas: \$250,000; 3958 - Sale of Machinery, Equipment and Vehicles: \$200,000

Budgetary Program No.: IIF

Expected Results:

To provide scheduled flights 24/7 and to provide on-time air transportation with customer satisfaction and comfort second only to safety. To maintain Aeronautics and state aircraft to high standards and in a manner that results in high aircraft availability, high dispatch reliability and minimum maintenance delays.

Outcome Measures:

*King Air Charge Rate per flight hour = \$1,100 *King Air Avg Direct Cost per flight hour = \$1285 *Aircraft Availability Rate = 91.8% *Dispatch Reliability Rate = 100% *Maintenance Delays = None

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1306 Aeronautics - Airport Development

Code Section: 13-1-1110 and Title 55 The Airport Development program conducts airport safety inspections at SC general use airports. This program also provides financial assistance to public owned airports. Assist airport owners and operators with planning and engineering technical guidance for airport development and maintenance. Issue aviation guidance literature to pilots, operators, owners and aviation consultant firms and enforce compliance requirements and state statutory mandates.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for a more unified and focused effort in the marketing of our State's assets.

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Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$2,394,964	\$975,964	\$410,000	\$0	\$0	\$1,009,000	9.00

Other Fund - Subfund No & Title:

3166 - Jet Fuel Tax: \$1,000,000; 3526 - Grants from Other State Agencies for Inspections: \$9,000

Budgetary Program No.: IIF

Expected Results:

To improve airport safety. To maximize funding partnerships using federal, state and local grant programs. To provide plans and specifications for capital improvement projects and airfield pavement maintenance projects and assist in airport development project reviews. To provide a web site data literature file of charts, pilot guides, specification, maps, drawings and an aviation system plan inventory. Foster air commerce by overseeing compliance issues in the safety and development of the state's airports and by enforcement of rules and regulations.

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Outcome Measures:

* Inspected all 60 public use airports. * Issued 25 project grants to airports for a total \$2.5 million in state funding. * Published aeronautical charts and provided aeronautical information, graphs, and images by web applications. * Aviation fuel tax receipts more than doubled since 2004. * Automated Weather Observation System (AWOS) – 25 refurbished and/or new weather stations, providing critical real-time weather data statewide. * Marion County Airport Master Plan – Saved over \$17,000 through in-house study planning. * Initiated State Airport System Plan – 20 year strategic development plan for the state's 60 airports, including the identification of federal and state funding sources. * Completed the State Aviation Economic Impact Study – quantified the annual aviation impacts and incorporated the study into the 20-year State Airports System Plan.

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1307 Agency Pass Through

Public Private Partnership - \$275,000

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for a more unified and focused effort in the marketing of our State's assets.

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Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$275,000	\$275,000	\$0	\$0	\$0	\$0	0.00

Other Fund - Subfund No & Title:

Budgetary Program No.: IIA

Expected Results:

To ensure that pass through dollars are administered within the intent and scope of the Appropriations Act.

Outcome Measures:

Pass through dollars were administered within the intent and scope of the Appropriations Act.

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1308 Administration

Code Section: Title 13 -1-10 Agency Administration consists of the Office of the Secretary and the Division of Administration. The Division of Administration is responsible for the day to day administrative functions of the agency to include Finance, Human Resources and Information Services. The Office of the Secretary is where agency decisions are made by the Secretary and the Chief of Staff. This office is also responsible for legislative affairs and legal affairs.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Administration

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Total	General Funds	Federal Funds	Health / Non-Recurring	CRF	Other Funds	FTEs
\$2,331,594	\$2,322,094	\$0	\$0	\$0	\$9,500	24.97

Other Fund - Subfund No & Title:

3841 - Sale of Publications: \$7,000. 3958 - Sale of Assets: \$2,500

Budgetary Program No.: I. A, B, C

Expected Results:

To provide the agency direction and strategic planning. To provide financial planning and budgeting for each division. To process all financial transaction accurately and timely. To provide agency procurement ensuring compliance with SC Consolidated Procurement Code. To provide human resource support for Commerce and the employees ensuring employees are well informed of benefits and human resource policies and procedures. To provide information services to the agency by keeping an up to date network and email services. To provide technology support and technical assistance to all staff and programs.

Outcome Measures:

* Strong working relationships with Legislative staff and Legislatures. *Good Financial Audits. No Material Findings *Monthly budget reports and business plans to all divisions. Budget completed Jan - June
 *Procurements are done within guidelines. No Material Findings *# of failures of network 98.7% Reliability Rate *# e-mail service failures. 99% Reliability Rate *HR Policies updated annual as needed. * #Turnover rates for positions. 25 or 18.7% Turnover Rate

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1605 Workforce Development -Workforce Investment Act

The Workforce Development State Administration oversees the State's Workforce Investment Act programs and systems from both compliance and programmatic implementation. The State Workforce Development Board provides oversight and

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guidance of these funds. This program was transferred from ESC to Commerce by Executive Order 2005-09 by Gov. Sanford.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for a more unified and focused effort in the marketing of our State's assets.

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Total	General Funds	Federal Funds	Health / Non-Recurring	CRF	Other Funds	FTEs
\$70,009,180	\$0	\$70,009,180	\$0	\$0	\$0	25.03

Other Fund - Subfund No & Title:

Budgetary Program No.: IIE3

Expected Results:

* Create a OneStop certification system with specific measurable criteria * Double the number of businesses using WorkKeys * Increase the math and reading abilities of the workforce as measured by WorkKeys * Examine data housed in our Virtual OneStop data base and determine additional ways it can be used for short and long term planning * Increase alignment of partners at the state level with respect to agency workforce goals * To provide adults served through the program with the skills to obtain self sufficient employment, measured by a program increase in aggregate average earnings. * To develop, promote, and implement layoff aversion strategies for businesses through coordination and program resources. * To fund innovative youth programs for possible replication.

Outcome Measures:

* Incumbent worker training funds: 7,068 employees completed training, 5,651 jobs were saved and 524 jobs were created. The investment of \$2.2M in IWT immediately added a minimum of \$66M into the State's economy in recurring annual wages yielding an ROI of over 2000%. * On-the-job training (money given to businesses for salaries of employees in training) using WIA funds increased 98% over last year. * Customized training (money given to businesses for providing training) using WIA funds has increased 275% over last year. WIA adult participants increased 38% and youth participants rose 13% * The Jobs for South Carolina Graduates program had a 95% retention rate of at-risk students across the 2-year pilot and placed in the top 5 states in the nation for this achievement. * Number of WorkKeys® certificates increased by 73% over previous year

Agency: P32 - Department of Commerce

Functional Group: Economic
Development &
Natural Resources

1775 Business Solutions - Venture Capital Investment Act

Code Section 11-45-20. The Venture Capital Investment Authority (supported by Commerce) is established to increase the availability of equity, near-equity, or seed capital for emerging, expanding, relocating, and restructuring enterprises in the State, so as to help strengthen the state's economic base, and to support the economic development goals of this State in accordance with the strategy established by the Department of Commerce. The General Assembly as part of the act also desires to address

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the long-term capital needs of small-sized and medium-sized firms, to address the needs of micro enterprises, to expand availability of venture capital, and to increase international trade and export finance opportunities for South Carolina based companies.

Statewide Result Area: Improve the quality of South Carolina's natural resources

Strategy: Provide for the protection of outcome-driven policies / incentives / programs aimed at ecological sustainability.

FY 2008-09

Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$0	\$0	\$0	\$0	\$0	\$0	1.00

Other Fund - Subfund No & Title:

Budgetary Program No.: IIB

Expected Results:

Ongoing monitoring of outreach and selection efforts by the investors as they seek South Carolina company investment opportunities.

Outcome Measures:

Portfolio of quality funds selected. Funding mechanics determined and implemented. Program funded and investor network activated/marketed for underlying investments. Reporting structure developed to link investors and Board. Ultimate jobs, capital investment and wages to be tracked for SC companies being invested in. Venture funds that received capital commitments are actively pursuing investments in SC based companies and are encouraged by the amount of deal flow in the state. Investments are ongoing with returns of capital not expected for the first few years of the program. Through June 30, 2008, over \$22 million invested in SC companies as a result of program.

The Venture Capital Authority was established to set up, monitor and procure prospective Designated Investor Groups to invest in the Venture Capital Fund. No funding was given to Commerce to oversee the authority. Administrative support has been provided by staff legal counsel.

Agency: P32 - Department of Commerce

Functional Group: Economic
Development &
Natural Resources

1776 Grants and Incentives - Motion Picture Incentive Fund

Code Section: Title 13 -171-10, 12-10-85 Motion Picture Incentive Act is part of the Coordinating Council for Economic Development. Motion Picture funds are utilized by the SC Film Commission to: 1. Recruit new sources of revenue to South Carolina, 2. Offset production expenditures spent in South Carolina, and 3. Build infrastructure to increase percentage of SC spending by this industry.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for a more unified and focused effort in the marketing of our State's assets.

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FY 2008-09

Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$10,000,000	\$0	\$0	\$0	\$0	\$10,000,000	0.00

Other Fund - Subfund No & Title:

3707 - Motion Picture Incentive Funds

Budgetary Program No.: IIE1

Expected Results:

To recruit new sources of income from the motion picture (A knowledge-based industry). To create knowledge based industry jobs in South Carolina. To assist in building a motion picture infrastructure within South Carolina. Create a revenue source, resulting in job creation, from motion picture and related resources to the State of South Carolina. To create opportunities for SC businesses to earn money from this activity.

Outcome Measures:

Film moved to PRT effective 1 July 2008 in accordance with Act # 359.

Film moved to PRT effective 1 July 2008 in accordance with Act # 359.

Agency: P32 - Department of Commerce

Functional Group: Economic
Development &
Natural Resources

1777 Research

Code Section: Title 13 -1-10 Research Department provides real-time, accurate data, information, and research to support the mission of the Department of Commerce in recruiting industry and attracting investment to South Carolina; in maintaining and disseminating industry, economic, and labor market information; in integrating workforce and economic development functions; and in recommending policies to promote overall state economic growth. It is responsible for the creative thinking ability to develop prospect list and manage the creation and structuring of proposals and studies that will assist the department's recruiting efforts to convince factories, offices, mills, call centers corporate headquarters and other types of enterprises to locate in South Carolina. Manage and select outside consultants for research projects and customer service follow up. Oversee the creation of a research department information data base that can be accessed by Commerce divisions, Alliances and other agencies who promote the economic well being of SC.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for a reasonable and safe business regulatory environment.

FY 2008-09

Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$994,201	\$994,201	\$0	\$0	\$0	\$0	10.00

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Other Fund - Subfund No & Title:

Budgetary Program No.: IID

Expected Results:

* Develop statewide database to support the collection and dissemination of labor and economic data to drive analysis and strategic planning. * Research, implement, and proactively recommend strategies for successful occupational and industry growth in South Carolina. * Analyze, track, and publish state economic conditions to position Commerce as the state's leading reliable, respected source of economic information. * Develop a network of collaboration within the state system of workforce and economic development organizations to position Commerce as the respected leader in programs related to economic growth. * Develop a statewide plan that can be tailored and implemented at a regional level to foster long-term, sustained economic growth in South Carolina.

Outcome Measures:

* Prepared 116 proposals and requests for information. * Redesigned formal proposal design and optimized efficiency of process. * Implemented internal project tracking and collaboration software. * Developed 6 industry analysis reports. * Completed approximately 15 large-scale research and analysis projects. * Responded to an average of 86 requests per month for information and analyses from internal and external sources.

Agency: P32 - Department of Commerce

Functional Group: Economic
Development &
Natural Resources

1778 Business Solutions - Small Business Regulatory Committee

Code section 1-23-280. There is established a Small Business Regulatory Review Committee within the South Carolina Department of Commerce and supported by Business Solutions. The duties of the Committee, are to determine if a proposed permanent regulation has a significant adverse impact on small businesses. These duties include review of all proposed regulations, and where applicable, directing a promulgating agency to prepare the regulatory flexibility analysis; which can include requesting the Office of Research and Statistics of the Budget and Control Board to prepare a final assessment report.

Statewide Result Area: Improve the quality of South Carolina's natural resources

Strategy: Provide for the protection of outcome-driven policies / incentives / programs aimed at ecological sustainability.

FY 2008-09

Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$0	\$0	\$0	\$0	\$0	\$0	1.00

Other Fund - Subfund No & Title:

Budgetary Program No.: IIB

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Expected Results:

The Regulatory Review Committee's purpose is to evaluate all proposed regulations for impact on small business; and ultimately, with appropriate cost/benefit analysis keep undue regulatory burden off of the small business community. If an adverse impact is suspected or determined, the Committee can request that the agency perform a regulatory flexibility analysis. The Committee is also charged with making public and marketing their activities.

Outcome Measures:

* Draft Regulations Reviewed: 88 * Proposed Regulations Reviewed: 76 * Chairman met with 15 state agencies to review purpose of the committee

Business Regulatory Committee was established to review policies, laws and regulations that may affect small businesses. No funding was given to Commerce to oversee this committee but we assigned an FTE to oversee this function.

Agency: P32 - Department of Commerce

Functional Group: Economic
Development &
Natural Resources

1779 Grants and Incentives - Deal Closing Fund

Code Section: Title 13 -1-10 These funds will as a part of recruiting businesses to South Carolina. They will be a valuable tool as part of recruitment efforts and will provide value added items towards the end of a recruiting deal.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for a more unified and focused effort in the marketing of our State's assets.

FY 2008-09

Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$0	\$0	\$0	\$0	\$0	\$0	0.00

Other Fund - Subfund No & Title:

Budgetary Program No.:

Expected Results:

The funds are for specific economic development projects that are creating new jobs in South Carolina for water and sewer infrastructure projects, road and site preparation projects, relocation expenses, land acquisition or as approved by CCED.

Outcome Measures:

*Number of jobs created = 1025 *Number of projects awarded = 4 *\$\$ of capital investment = \$816 million

No funding provided in Appropriations Act

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Agency: P32 - Department of Commerce

Functional Group: Economic
Development &
Natural Resources

1889 SC Rural Infrastructure Authority

The Authority is designed to provide loans and grants for qualifying rural infrastructure projects. The Authority is created by H. 3666 of 2007 (pending).

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for the growth and sustainability of all communities.

FY 2008-09

Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$0	\$0	\$0	\$0	\$0	\$0	0.00

Other Fund - Subfund No & Title:

Budgetary Program No.:

Expected Results:

Funds will be leveraged to amass larger sums which will be loaned or granted for eligible projects.

Outcome Measures:

Authority was never created. H3666 did not pass

H3666 failed to pass. Not funded in Appropriations Act

Agency: P32 - Department of Commerce

Functional Group: Economic
Development &
Natural Resources

1929 Workforce Development -Trade Adjustment Act (TAA)

The Trade Adjustment Act (TAA) is a program that assists individuals who became unemployed as a result of the shift in production to another country. TAA provides impacted workers with weekly income support during their participation in funded reemployment services, i.e. training, job searches, relocation, Health Coverage Tax Credit and Alternative TAA. Per the Executive Order No. 2007-13, the administrative entity of TAA was transferred from ESC to DOC on October 1, 2007.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for the growth and sustainability of all communities.

FY 2008-09

Agency Activity Inventory
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Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$5,079,122	\$0	\$5,079,122	\$0	\$0	\$0	7.37

Other Fund - Subfund No & Title:

Budgetary Program No.: IIE4

Expected Results:

* To increase skills and abilities of TAA participants by addressing training needs early, maximizing availability of income support to ensure training completion. * To increase the average earnings of TAA participants entering employment. * To integrate TAA and WIA services through co-enrollment of dislocated workers, thus facilitating resource sharing and avoiding duplication.

Outcome Measures:

Because SCDOC has only had the program since Oct 2007 there are no outcome measures from FY2008. However, the following will be measured in 2009: * Percent increase of TAA participants completing training. * Percent increase in aggregate average earnings of TAA participants over the prior year. *Percent increase of participants co-enrolled in TAA and WIA.

Per Executive Order No. 2007-13, the administrative entity of TAA was transferred from ESC to DOC on October 1, 2007.

Agency: P32 - Department of Commerce

Functional Group: Economic
Development &
Natural Resources

1930 Workforce Development -Labor Market Information (LMI)

Labor Market Information (LMI) assists in bridging economic development and workforce activities to support comprehensive state and regional initiatives. In particular, LMI integrates workforce and economic data into accessible tools for use by workforce.

Statewide Result Area: Improve the conditions for economic growth

Strategy: Provide for resources and infrastructure for a more skilled and prepared workforce.

FY 2008-09

Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$566,906	\$0	\$0	\$0	\$0	\$566,906	12.00

Other Fund - Subfund No & Title:

3526 - Grants from Other State Agencies. ESC receives Federal Funding for LMI that is passed to SCDOC to administer the program.

Budgetary Program No.: IIE5

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Expected Results:

* Continue to populate the Workforce Investment Database with state and local data. * Produce and disseminate industry and occupational employment projections. * Publish an annual economic analysis report for the governor and the State Workforce Investment Board (SWIB). * Post products, information, and reports on the internet. * Partner and consult on a continuing basis with workforce investment boards and key talent development partners and stakeholders. * Conduct special studies and economic analyses.

Outcome Measures:

* Met all six deliverables required by the US Department of Labor Workforce Information Grant. * Provided labor market information in response to over 50 requests from state agencies, local workforce organizations, economic development organizations, educators, and the general public. * Provided approximately 10 labor market analysis and information reports in support of state and local economic development projects.

Per Executive Order No. 2007-17, the administrative entity of LMI was transferred from ESC to DOC on October 1, 2007.

AGENCY TOTALS

Department of Commerce

TOTAL AGENCY FUNDS	TOTAL GENERAL FUNDS	TOTAL FEDERAL FUNDS	TOTAL OTHER FUNDS
\$162,072,863	\$12,898,670	\$105,894,606	\$43,279,587
	TOTAL HEALTH/NON-RECURRING FUNDS	TOTAL CAPITAL RESERVE FUNDS	TOTAL FTEs
	\$0	\$0	175.37